

Chamber Classic Soccer Alliance JOB DESCRIPTION

Job Title:	Richland Soccer Complex Field Supervisor
Department:	Grounds
Company:	Chamber Classic Soccer Alliance
Reports To:	Executive Director
Job Description Date:	5/1/24

Job Purpose: Two to three sentences describing the overall purpose of the job	
<p>Supervise 2-4 employees & perform the daily maintenance of the Complex Fields. To mow, paint and perform all cultural duties that pertain to maintaining the soccer fields for safe play. Help set up and make ready for daily play on all soccer fields.</p>	
Job Responsibilities: Maximum of ten responsibilities, in order of percentage of time spent on functions from longest to shortest; do not list anything that does not represent at least 10% of the job's time. Please include supervisory responsibilities.	
1.	Supervise and employees
2.	Mowing
3.	Painting of fields
4.	Fertilizing
5.	Spraying and applying any and all chemicals
6.	Irrigation Maintenance
7.	Aerifing
8.	Repair wear areas
9.	
10.	
11.	Perform other duties as assigned.

Job Qualifications: Describe the minimum qualifications needed to complete the job responsibilities.

While this job description is intended to be an accurate reflection of the requirements of the job, management reserves the right to add or remove duties from particular jobs when business need dictates.

Education	_____ degree/diploma in _____ or equivalent additional experience.
Experience	<u>2</u> or more years experience in <u>Landscape/Golf Course Work</u> . (Also list specific knowledge/skills.)
Licenses/Certifications	None Required
Management Activities: Check all that apply	
X	Assist with interviews, selecting and training employees
	Set and adjust their rates of pay and hours of work
X	Assist with giving direction to employees for daily work
X	Assist with the appraisal of employees productivity and efficiency for the purpose of recommending promotions or other changes in status
X	Handle employee complaints
X	Discipline employees
X	Provide input for planning projects
	Determine the techniques to be used
X	Apportion the work among the employees
X	Assist in determining the type of materials, supplies, machinery, equipment or tools to be used or merchandise to be bought, stocked and sold
	Control the flow and distribution of materials or merchandise and supplies
X	Provide for the safety and security of the employees or the property
	Plan and control the budget
X	Assist in monitoring or implementing legal compliance measures
X	Customarily and regularly direct the work of at least 2 or more full-time employees or their equivalent (1 full-time employee at 40 and 2 half-time employees at 20 hours each , are equivalent to 2 full-time employees).
X	Authority to hire or fire other employees, or makes suggestions and recommendations as to the hiring, firing , advancement, promotion or any other change of status of other employees are given particular weight.

Discretion & Independent Judgment: Answer all questions and provide multiple specific examples.	
Question	Answer (If yes, give multiple examples)
Does this position have authority to formulate, affect, interpret, or implement management policies or operating practices?	No
Does this position have authority to commit the employer in matters that have significant financial impact?	No
Does this position have authority to waive or deviate from established policies and procedures without prior approval?	No
Does this position have authority to negotiate and bind the company on significant matters?	No
Is this position involved in planning long or short-term business objectives?	No
Does this position represent the company in handling complaints, arbitrating disputes or resolving grievances?	No

While this job description is intended to be an accurate reflection of the requirements of the job, management reserves the right to add or remove duties from particular jobs when business need dictates.

Does this position have authority to make an independent choice, free from immediate direction or supervision or make decisions or recommendations they may occasionally be reviewed, revised or reversed?	Yes, with respect to daily and weekly goals this person must prioritize these objectives on a daily basis.
Physical Requirements: Indicate requirements that are representative of those that must be met to successfully perform the essential duties of this job.	
Ability to speak and hear. Close and distance vision. Frequent walking and standing. Frequently lifts/carries up to 50 lbs. Continual use of manual dexterity and gross motor skills with frequent use of bi-manual dexterity and fine motor skills.	
Additional physical and visual requirements (check all that apply)	
<input checked="" type="checkbox"/>	Identify and distinguish colors
<input checked="" type="checkbox"/>	Stand for long periods of time
<input checked="" type="checkbox"/>	Walk extended distances
<input checked="" type="checkbox"/>	Lift/carry 6-25 lbs.
<input checked="" type="checkbox"/>	Lift/carry 26-50 lbs.
	Lift/carry over 50 lbs.
<input checked="" type="checkbox"/>	Reach hands and arms in any direction
<input checked="" type="checkbox"/>	Kneel and/or stoop repeatedly
	Other _____

Working Conditions: Indicate the environmental aspects of the job.	
Continually works in normal office conditions and in close proximity to others.	
Additional working conditions (check all that apply)	
<input checked="" type="checkbox"/>	Outdoor weather conditions
<input checked="" type="checkbox"/>	Extreme cold (non-weather)
<input checked="" type="checkbox"/>	Extreme heat (non-weather)
<input checked="" type="checkbox"/>	Wet or humid conditions
<input checked="" type="checkbox"/>	Near moving or mechanical parts
	On high precarious places
	With fumes or airborne particles
	Near toxic or caustic chemicals
	Near risk of electrical shock
<input checked="" type="checkbox"/>	Near loud noises
	In areas of strong vibration
	Other _____

Please send all resumes to crawfordturf@yahoo.com

While this job description is intended to be an accurate reflection of the requirements of the job, management reserves the right to add or remove duties from particular jobs when business need dictates.